

RECORD OF PROCEEDINGS
Town of Medicine Bow Budget Workshop
June 24, 2010

OPENING: Mayor Colman called the meeting to order at 6:19pm. Members present were Mayor Colman, and Councilmembers Colman, Chace, and Marble. Also present was Town Clerk/Treasurer Karen R. Heath and Jim Cavalli and George Laughlin of Aspen-Banner Engineering.

BUSINESS: Aspen-Banner Engineering—George Laughlin—informed the Council that only two bids had arrived on time and a third had arrived well after the time limit. He said they had set up 8 criteria and assigned point values to them, and that W.N. McMurry had scored the most. He said they only lost points because they had never done a job in Medicine Bow before. The other bidder was Shepherd Construction which he knew did good work but they had not submitted much information with their bid, which lost them points. Councilmember Chace asked how much money the Fire Department had to spend on the building and Mayor Colman said there was over \$700,000. Councilmember Chace said change-orders and cost overruns had to be accounted for. Jim Cavalli said the changes the Council would see would come out of the first design meeting. Councilmember Kahl asked if the price was for just the building or also for the concrete work. Jim Cavalli said it was also for the interior finish as well. Mayor Colman said the building was metal with two overhead doors. Councilmember Kahl asked if the difference in price could be spent on only the building or the stuff inside like tables and chairs and Mayor Colman said it could be used for that as well. Jim Cavalli said the contract would be set up so the Town would write the purchase order which would keep from paying sales tax to the contractor. Councilmember Chace made a motion to use Shepherd Construction. Councilmember Colman asked why, when it was the higher bid. Councilmember Chace said it was because she had never heard a complaint on the Fire Halls they have built. Jim Cavalli said that was because they used the same engineer, Aspen-Banner, for their buildings. Mayor Colman said there was a motion on the floor to use Shepherd Construction and asked if there was a second to that motion. There being no second to it, the motion died. Councilmember Chace asked if the Fire Department had a way to use the rest of the money and Councilmember Colman said they did. Mayor Colman said the Fire Department did not want any windows so access could be limited. Councilmember Colman asked if there were any interior windows and Jim Cavalli said there was one. Councilmember Chace asked if there were no windows would there be enough ventilation and Jim Cavalli said probably not. He said the Council could accept the entire package now and take the windows out later in the first design meeting. Councilmember Kahl said there were windows that were shatterproof. She asked who the head of McMurry was and George Laughlin said Rick Nelson. He said McMurry had done the fairgrounds building and Menard's. He said they were very good. Jim Cavalli said that one thing about McMurry was all the bidders were told that it was critical they had information for all of the criteria and McMurry provided specific information but Shepherd only submitted a list of projects they had done. Councilmember Chace asked them if they recommended McMurry and Jim Cavalli said Aspen-Banner had never worked with them but they had done good projects. Mayor Colman said based on their experience with both companies, he asked if the actual labor factored in on it because he had noticed that it seemed Delta had dragged out the Community Hall renovation. Jim Cavalli said he was pretty sure that once these guys got on it they would finish it quickly because that was the only way to make money on a job that size. Councilmember Kahl asked if the price included landscaping and Jim Cavalli said it did not, but part of the difference could be used for that. A motion was made by Councilmember Chace and seconded by Councilmember Kahl to accept the bid of W.N. McMurry including all alternatives. The motion carried with all members present voting aye except Mayor Colman and Councilmember Colman who abstained. Jim Cavalli said he would now ask that all communications go through Utilities Commissioner George since Aspen-Banner was now officially finished with their part of the project. A motion was made to adjourn the meeting at 6:38pm by Councilmember Kahl and seconded by Councilmember Marble. The motion carried with all members present voting aye.

ATTEST:

BY: _____
Mayor Kevin Colman

Town Clerk/Treasurer Karen R. Heath